



RESOLUTION 2008-05

**A Resolution Ratifying Amendments to the Bylaws of the African American
Advisory Council, as Proposed by the Council on September 12, 2007 to Amend
the Terms of Council Members**

WHEREAS:

- A. African Americans compose a small percentage of Coconino County; and
- B. There are concerns about the visibility of African American Culture and heritage in Coconino County; and
- C. The Coconino County Board of Supervisors will benefit by regular input from the African American community concerning their status in the areas of education, employment, housing, health services, community services, the justice system, recreation and land development; and
- D. An advisory council would be an additional communications link between the Coconino County Board of Supervisors and the African American Community; and
- E. The City of Flagstaff is not participating in the Flagstaff/Coconino County Advisory Committee on African American Affairs created by Coconino County Board of Supervisor's Resolution 2003-48.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Coconino County as follows:

- 1. Resolution 2003-20 of the Board of Supervisors of Coconino County is hereby repealed.
- 2. The Coconino County African American Advisory Council is hereby established.
- 3. The Coconino County African American Advisory Council will operate pursuant to the following bylaws.

COCONINO COUNTY AFRICAN AMERICAN ADVISORY COUNCIL

BYLAWS

ARTICLE 1

Name

The name of this organization shall be the Coconino County African American Advisory Council (referred in these bylaws as the "Council").

ARTICLE II

Legal Authority

The Council will function under the authority of the resolution of the Board of Supervisors of Coconino County (referred to in these bylaws as the "Board") that established the Council.

ARTICLE III

Function and Purpose

The Council may do any or all of the following:

1. Review and make recommendations to the Board concerning existing and proposed city, county, state and federal legislation affecting African Americans.
2. Review and make recommendations to the Board concerning city, county, state and federal policies in the areas of employment, education, housing, health services, community services, the justice system, recreation and land development as they affect or relate to African American issues in Coconino County.
3. Assist with cultural and historical activities and events related to African Americans as approved by the Board.
4. Recommend to the Board studies and analysis of current needs of African Americans in Coconino County including the status of African Americans and report the findings to the Board.
5. Recommend to the Board community forums as needed to educate the community about African American issues and concerns.

6. Provide to other boards, commissions, committees and other bodies the names of persons who understand the issues concerning the African American community for appointment of those persons to such other boards, commissions, committees or other bodies.
7. Request funding from the Board for projects and activities by the Council as approved by the Board.

ARTICLE IV Membership, Appointments and Qualifications

1. Numbers: The Council shall be composed of not more than eleven (11) members.
2. Appointment: The Coconino County Board of Supervisors will appoint all members of the Council.
3. Qualifications: Members must be persons who reside in Coconino County and have an interest in and knowledge of issues and concerns of importance to African Americans residing within Coconino County.
4. Terms: The terms of members of the Council shall be three (3) years. A person may be re-appointed to three terms. An appointment for a vacant position shall be for the un-expired portion of the term.
5. Vacancies: Vacancies on the Council shall be filled by appointment in the same manner in which members are initially appointed. Appointments to fill vacancies caused by the expiration of terms shall be filled no more than thirty (30) days after the expiration of the term. Appointments to a vacated position shall be for the unexpired portion of the term.
6. Removal: A member of the Council who misses three (3) consecutive meetings for any reason or who fails to attend for any reason at least thirty percent (30%) of the meetings called in a calendar year is automatically removed from the Council.

ARTICLE V

Officers

1. The officers of the Council shall include the Chairperson and the Vice-Chairperson.
2. A quorum of the members of the Council who are appointed and qualified must be present to hold election of officers.
3. The term of each elected officer shall be one year. No officer may hold the same office for more than three consecutive terms.
4. Each elected officer shall hold office until a successor is elected and qualified. In the event that an officer's term on the Council should expire prior to completion of his/her term of office, a nominating committee shall be formed to nominate a replacement.

ARTICLE VI

Duties of Officers

1. The Chairperson shall:
 - a. Preside at all meetings of the Council and ensure meetings are in compliance with these bylaws and all other law governing the Council.
 - b. Insure that standing committees and other committees are established and chaired, and their tasks are expeditiously and effectively performed.
 - c. Serve as an ex-officio member of all committees with the exception of a nominating committee.
 - d. Be a spokesperson for the Council.
 - e. Take responsibility to implement the functions of the Council.
2. The Vice-Chairperson shall:
 - a. Perform the duties of the Chairperson during the Chairperson's absence.
 - b. Act in an advisory capacity to the Chairperson and perform Such functions as assigned by the Chairperson.

ARTICLE VII
Removal of Officers

The Council may, by a two-thirds vote of those Council members appointed and qualified at any one time, remove any officer from office for reasonable cause. Such cause may include, but is not limited to malfeasance, misfeasance or nonfeasance.

ARTICLE VIII
Meetings

1. The Council shall hold a minimum of 6 meetings per year.
2. Meetings of the Council shall be noticed and held pursuant to the Arizona open meeting law (ARS §§38-431 through 38-431.09 as amended). Minutes of the meetings shall be filed with the Clerk of the Board of Supervisors.
3. A majority of the members of the Council shall constitute a quorum.
4. A period of twenty minutes after the noticed meeting time will be allowed for establishment of a quorum.
5. The Council members are subject to the Arizona conflict of interest laws (ARS §§38-501 through 38-511 as amended).

ARTICLE IX
Limitation of Powers

Neither the Council nor any member may incur governmental expenses without the prior authorization of the Board. The Council does not have the power to obligate Coconino County.

ARTICLE X
Amendments

Amendments to these bylaws may be proposed at any regular meeting of the Council by two-thirds vote of those present and voting, provided notice of the proposed amendment has been given at least one week prior to the meeting at which voting takes place. Amendments to these bylaws proposed by the Council will not be valid nor take effect until ratified by the Board.

DATED this _____ day of, 2008.

COCONINO COUNTY BOARD OF SUPERVISORS



Deborah Hill, Chairman



Louise Yellowman, Vice Chairman



Elizabeth C. Archuleta, Member



Matthew G. Ryan, Member



Carlos E. Taylor, Member